

## **Pre-Application Information and Instructions**

The Klein Family Scholarship is available to Hungarian high school students for a 4-year scholarship to receive a Bachelor's Degree at Sewanee: The University of the South, located in the state of Tennessee in the United States.

The purpose of the scholarship is to provide full financial support to talented Hungarian students to accomplish their educational goals and develop their potential. The Klein Family Scholarship will provide a full scholarship to one Hungarian high school student to attend Sewanee: The University of the South and obtain a Bachelor's Degree. This normally takes 4 years of study.

IIE Europe, located in Budapest, Hungary, is managing the prescreening process for the Klein Family Scholarship. IIE will preselect 3 to 5 promising candidates, who will then be invited to apply to Sewanee directly. The ultimate scholarship winner will be selected by Sewanee's Admissions Office, as part of the regular admissions process which the college undertakes annually.

### **Eligibility Requirements:**

In order to qualify for the scholarship, candidates must:

- be citizens of Hungary
- be completing secondary school during the 2018-19 academic year
- be able to pursue a 4-year Bachelor's Degree at Sewanee beginning in August 2019
- have high academic achievements and leadership potential
- have high level English language skills adequate for study at a U.S. college

### **Guidelines for Completing the Pre-Application:**

The pre-application and all supporting materials must be submitted in English. Applicants must submit 3 copies of all documents in their application package.

### **Selection:**

All applicants meeting the eligibility criteria will be considered by a screening committee organized by IIE. The selection will be based on the overall academic performance of the applicant, and the applicant's goals, financial need and potential to benefit from study in the U.S. Candidates will be required to take an English language test. Winners of the preselection will be announced by mid-January 2019 and then invited to apply to Sewanee directly for the final admission and scholarship decision.

**Submitting your application:**

The whole application package (including the pre-application form *and* additional documents) must be **received** in 3 copies by the application deadline at the following address:

**IIE Europe****Attn: Nóra Németh****Klein Family Scholarship****Vörösmarty tér 4.****Budapest 1051 HUNGARY**

Please also submit the application package via email: [nnemeth@iie.eu](mailto:nnemeth@iie.eu).

For more information regarding the Klein Family Scholarship, please contact:

Nóra Németh

Program Manager of the Klein Family Scholarship

IIE Europe

Email: [nnemeth@iie.eu](mailto:nnemeth@iie.eu)

(+36) 1 472-2250 (ext. 297)

**DEADLINE FOR RECEIPT OF PRE-APPLICATIONS****December 18, 2018**

**Pre-Application for Klein Family Scholarship  
to study at  
Sewanee: The University of the South**

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**Pre-Application Form**

***Deadline: Applications must be received by IIE by December 18, 2018***

Please refer to the application instructions prior to completing this form and for specific requirements for the scholarship in addition to this form.

The pre-application materials must also be submitted via email to [nnemeth@iie.eu](mailto:nnemeth@iie.eu). *Please type your answers.*

<p><b><u>STUDENT INFORMATION</u></b>                  Given (first) name: _____ Middle name(s): _____ Family name: _____                   Date of Birth (month/day/year): _____ Country of Citizenship: _____                   Sex: <input type="checkbox"/> Male    <input type="checkbox"/> Female</p>
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<p><b><u>CURRENT MAILING ADDRESS</u></b>                  Street: _____ City: _____                  Country: _____ Zip code: _____</p>	<p><b>Address valid until:</b> (month/day/year)</p>
<p><b><u>PERMANENT ADDRESS</u></b>                  Street: _____ City: _____                  Country: _____ Zip code: _____                   Telephone (with country and city codes): _____                   Mobile phone (with country and city codes): _____</p>	<p><b>Email(s):</b>                  1. _____                  2. _____</p> <p>As all program-related correspondence will be sent via email, all applicants are required to check their email account at least once a week to facilitate faster communication.</p>
<p><b><u>HIGH SCHOOL INFORMATION:</u></b></p>	
<p>Name: _____                  Location: _____                  Date of Graduation: _____</p>	

**Please list all educational institutions in which you have been enrolled in order of your attendance. Please include the one in which you are currently enrolled. Begin with the most recent.**

Name of Institution	Location (City and Country)	Date		Major/Specialization (if any)	Degree or Diploma Received or expected	Date
		From Mo/Yr	To Mo/Yr			

**1. Please list scholarships, grants or awards you have received. (Please provide the title of award and dates received.)**

**2. Please list and briefly describe any community work or volunteer experience you have had.**

**3. Please list your extracurricular activities and hobbies.**

**4. Please list any foreign countries in which you have traveled, resided or studied. Please indicate places dates and reasons. (Education, study tour, vacation etc)**

**What is your parents' highest level of education? What is your parents' occupation?**

	<b>Education</b>	<b>Occupation</b>
<b>Mother</b>		
<b>Father</b>		

**ADDITIONAL REQUIREMENTS:**

**In order to be considered for the scholarship you will need to submit:**

- **A HIGH SCHOOL TRANSCRIPT in English of all high school grades, including a grade point average (GPA) (photocopies are acceptable).** (If your original transcript is in Hungarian, please submit a notarized translation signed and stamped by your school counselor or principal.)

**You will also need to provide proof of your English language proficiency.**

**Please submit the following:**

- **TOEFL (Test of English as a Foreign Language) scores *or***
  - **IELTS (The International English Language Testing System) test scores *or***
  - **Intermediate or Advanced English Language Exam (Hungarian State Language Exam) certificate,**
- and**
- **A two-page typed essay in English** (This should be an essay in which you discuss your background including community service, activities, your future goals, and why you would like to study in the United States and at Sewanee.)

**Optional:**

- If possible, please submit a **letter of recommendation** from a teacher or counselor.
  - If you have taken the College Board **SAT** **or** the American College Testing Exam (**ACT**), or plan to take either of these exams in the near future, please indicate that below.
- SAT: Yes, I have taken/will take the SAT. Date of exam: \_\_\_\_\_ No, I do not intend to take the SAT. \_\_\_\_\_  
OR  
- ACT: Yes, I have taken/will take the ACT. Date of exam: \_\_\_\_\_ No, I do not intend to take the ACT \_\_\_\_\_.

**DECLARATION AND PERMISSION:**

I hereby certify that the information I have given in this application and its attachments is complete and correct to the best of my knowledge. I will notify IIE should there be any changes in the information provided in this application. I give IIE permission to verify the information presented in application and attachments, and permission to use appropriate information for publicity purposes. This application becomes the property of the Institute of International Education upon submission.

Name of the Applicant (print): \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_

**Linda Klein Family Scholarship Program Data Privacy Statement**  
**for EU data subject program applicants**

***Our commitment to your privacy***

The Institute of International Education (“IIE”) is committed to protecting and respecting your privacy. Please be aware that we will collect and process personal information in connection with the application and award selection processes for the Klein Family Scholarship Program (“Program.”)

Please read the following statement carefully as it details the way in which we process your personal data:

***Processing of your data***

We process personal data we collect about you, as a Program applicant, in accordance with data protection legislation, including the EU General Data Protection Regulation (EU Regulation 2016/679) (“GDPR”). Your personal data may also be processed by Sewanee: The University of the South.

***Information we may collect from you***

We may collect and process personal data which you provide to us in connection with your application and the subsequent award selection processes. This may include:

- **Identifying contact information** such as your contact details, age, gender, and citizenship;
- **Academic and professional information** such as your academic history, schools attended, work experience, volunteering, extracurricular activities, language skills, certifications, and references;
- **Family information** such as your parents’ highest level of education and occupation;
- **Information about your personal history** such as your travel history and other events in your life;
- **Information about your preferences** such as your opinions, intentions and interests; and
- **Any other information provided by you.**

***Purposes for which and the basis upon which we will process this personal data***

We will process this personal data for the following purposes:

- where you provide us with explicit consent through a separate consent form, to process Volunteered Sensitive Personal Data for the purpose of assessing your application;
- as necessary to enter into a possible award contract with you because we require it to assess your application. Failure to provide the necessary personal data will result in us being unable to assess your application;
- as required by us to pursue our legitimate interests or the legitimate interests of others, in particular:
  - when assessing your application;
  - when investigating any complaints received from you or from others, about us, our service providers, or the application process;

in connection with legal claims, compliance, regulatory and investigative purposes as necessary (including disclosure of such information in connection with legal process or litigation).

provided that the above legitimate interests are not overridden by the interests or fundamental rights or freedoms of the individuals whose personal data we are processing.

#### ***Disclosure of personal data***

We may share the personal data within IIE and third parties during the application and award selection processes. Such third parties include:

- Sponsor of the Klein Family Scholarship
- Sewanee: The University of the South

#### ***Retention of personal data***

- We will only retain your personal data for as long as may be necessary to fulfil the purposes described above (See '*Purposes for which and basis upon which we will process this personal data*').
- The personal data on the application will be held electronically for one year and the paper application for six years for unsuccessful applicants and for six years for successful applicants for the Klein Family Scholarship.

#### ***International transfers of personal data***

As required by data protection legislation, we have strict security procedures regarding the storage and disclosure of personal data. The personal data that we collect about you may be transferred to, and stored at, or processed in one or more countries outside the European Economic Area ("**EEA**") which have not yet been deemed by European Regulators to offer adequate data protection such as the United States of America. We will ensure an adequate level of data as required under the GDPR. If we cannot ensure such an adequate level of data protection, the personal data will not be transferred outside the EEA.

#### ***Automated decision-making***

We do not envisage that any decisions will be taken about you using automated means. In the event that this position changes, we will notify you in writing.

#### ***Your rights under the EU General Data Protection Regulation***

You have rights under the GDPR including:

- the right to access your personal data;
- the right to have your personal data rectified if it is inaccurate or incomplete;
- the right to have your personal data deleted or removed if there is no reason for its continued storage and processing;
- the right to object to your personal data being processed and to restrict the processing of your personal data in certain circumstances;
- the right to request the transfer of your personal data to another party; and
- where you have provided your consent to the collection, processing and transfer of your personal data for a specific purpose, you have the right to withdraw your consent. Please note that the withdrawal of your consent will not affect the lawfulness of any processing of personal data based on your consent before its withdrawal.

These rights may be limited, for example if fulfilling your request would reveal personal data about another person, or if you ask us to delete information which we are required by law to keep or have compelling legitimate interests in keeping.

You may address your requests to the address below. You can, in principle, exercise your rights free of charge, subject to statutory exceptions.

### ***Changes to this Statement***

We reserve the right to change this Statement and any other relevant policies or procedures at any time without notice to you. Any changes we may make to this Statement in the future will be posted on this page and you are advised to regularly check and review the Statement to ensure you understand how we may be processing your personal data. Any changes the we may make to this Statement will be effective from the date on which those changes have been posted on this page. Where appropriate, we may also notify you of any changes made by e-mail.

### ***Contact***

Where you are dissatisfied with any aspect of our handling of your personal data you have a right to lodge a complaint with the GDPR Regulatory Authority in the country where you are an EU data subject.

If you have any questions concerning this Statement or the policies or procedures referred to above, please contact us at:

***IIE:***

[GDPRContact@iie.org](mailto:GDPRContact@iie.org)

Cheryl Francisconi, Head, IIE Europe:

[cfrancisconi@iie.eu](mailto:cfrancisconi@iie.eu)